

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

May 22, 2013

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Rosemary Green, Director-Human Resources

Roll Call Vivian Hansen Linda Garcia
 Sonya Cuellar Tony Peña
 Alicia Anderson

Approve Agenda Approve the Regular Meeting agenda of May 22, 2013.
May 22, 2013 Motion_____ Second_____ Vote_____

Regular Minutes Approve the minutes of the Regular Meeting held on 1
May 8, 2013 May 8, 2013 with a change as noted below.
 Motion_____ Second_____ Vote_____

REPORTS

1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra curricular activities.

Maria Rivera Paramount High School
Avery De La Cruz Paramount High School-West
Daniel Zuniga Buena Vista High School
Roxanne Thomas Paramount Adult School
2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Recognitions:
 - MESA Regional Winners
 - Gates Millennium Scholars
 - Paramount Adult School First Graduating Medical Assistants' Class
 - b. Agile Mind: A Common Core Math Pilot for Middle and High School
 - c. Budget Update

BOARD MEETING CALENDAR

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

2.1-C
Personnel Report
12-17

Staff Recommendation: Accept Personnel Report 12-17 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

7

Educational Services

3.1-C
Consultant and
Contract Services

Staff Recommendation: Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

14

3.2-C
Memorandum of
Understanding with
The City of Paramount,
Parks and Recreation
Department

Staff Recommendation: Approve the Memorandum of Understanding with the City of Paramount, Parks and Recreation Department to provide grounds supervision and supervised recreation for the Summer Food Service Program.

18

3.3-C
Memorandum of
Understanding with
Construction Craft
Training Center for
2013-14

Staff Recommendation: Approve the Memorandum of Understanding with Construction Craft Training Center for materials and support for the electrician program at Paramount Adult School for 2013-14.

20

Business Services

4.1-C
Purchase Order Report
12-17

Staff Recommendation: Approve Purchase Order Report 12-17 authorizing the purchase of supplies, equipment, and services for the District.

22

4.2-C
Warrants for the Month
of April 2013

Staff Recommendation: Approve warrants for all funds through April with a total of \$8,272,061.04.

36

4.3-C
Acceptance of
Donations

Staff Recommendation: Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

38

4.4-C Consultant Services Staff Recommendation: Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services. 39

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Human Resources

2.1-A 2013-14 Reservation of Options for Represented and Unrepresented Confidential, Supervisory and Management Employees Staff Recommendation: Approve that all salaries are indefinite for 2013-14 for all bargaining unit represented and unrepresented confidential, supervisory and management employees. 41
Motion _____ Second _____ Vote _____

2.2-A Establishment of One 8 Hour, 10 Month Campus Security Position for Buena Vista High School Staff Recommendation: Approve the additional staffing allocation of one 8-hour-per-dya/10-month Campus Security position at Buena Vista High School. 42
Motion _____ Second _____ Vote _____

Educational Services

3.1-A Accept the Specialty Graphic Imaging Association Award for Paramount High School Staff Recommendation: Accept the Specialty Graphic Imaging Association Award for the Paramount High School Silk Screening class for the purchase of materials and supplies. 47
Motion _____ Second _____ Vote _____

3.2-A Application for the Carl D. Perkins Grant Staff Recommendation: Approve the submission of the Carl D. Perkins Grant application to provide funds for Career Technical Education courses for grades 7-12 for 2013-14. 48
Motion _____ Second _____ Vote _____

3.3-A Nonpublic School Placements for Special Education Students for the 2012-13 School Year	<u>Staff Recommendation:</u> Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year. Motion _____ Second _____ Vote _____	49
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Business Services

4.1-A Contract Authorization for Measure AA – Hollydale K-8 School Mini-Gymnasium – Project with McCarthy Building Companies, Inc.	<u>Staff Recommendation:</u> Authorize the Superintendent or designee to enter into a Construction Services Agreement, Site Lease and Sublease Agreement with McCarthy Building Companies, Inc. for Hollydale K-8 School – Mini-Gymnasium project. Motion _____ Second _____ Vote _____	50
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4.2-A Measure AA – Update on Professional Consultant Services and Timelines	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services. Motion _____ Second _____ Vote _____	53
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4.3-A 2012-13 Budget Adjustments as of April 30, 2013	<u>Staff Recommendation:</u> Approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted, Capital Facilities Fund and Cafeteria Fund. Motion _____ Second _____ Vote _____	54
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4.4-A Resolution 12-34, Transfer of Funds	<u>Staff Recommendation:</u> Adopt Resolution 12-34, Transfer of Funds from the General Fund to the Self-Insurance Fund. Motion _____ Second _____ Vote _____	61
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4.5-A Addendum to Agreement for Architectural Design of a Mini-Gymnasium at Hollydale School	<u>Staff Recommendation:</u> Authorize the Superintendent or designee to execute all necessary documents with WLC Architects for the architectural design of a Mini-Gymnasium at Hollydale School. Motion _____ Second _____ Vote _____	63
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Business Services

4.1-I Monthly Financial Statements, April 2013	Staff will present in J-200 format a Financial Statement for each fund for the months July to April 2013.	65
4.2-I Monthly Financial Statements, April 2013 – Special Education	Staff will present in J-200 format a Financial Statement for the Special Education Fund for the months July to April 2013.	77
4.3-I Monthly Financial Statements, April 2013 – Self-Insurance Fund – Health and Welfare	Staff will present in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to April 2013.	79

ANNOUNCEMENTS

Next Regular Meeting Wednesday, June 12, 2013, 6:00 p.m. Boardroom of the District Office.

Staff/Employee
Comment Per
Government Code
54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

May 22, 2013

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
 - a. K-5 Principal
4. Public Employment
 - a. Conference with Board Representative (Jim Romo)
re:Negotiations with unrepresented employee
(Superintendent) pursuant to Government Code
Section 54957.6
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
 - a. Employee # 0984
7. Public Employee Resignation/Retirement

8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____